



DRAFT MINUTES

Nelson Tasman Cycle Trails Trust

Annual General Meeting

Date: 11 October 2021

Venue: Board Room, Sports House, 142 Saxton Rd East, Stoke, Nelson 7011.

Lunch: 12.30pm and Meeting: 1.00pm

1. Welcome

The Chair welcomed everyone to the 2021 AGM.

2. Present

Gillian Wratt (Chair), Rob Douglas (Trustee), Lew Metcalfe (Trustee), Tim Kelly (Trustee), Virginia Watson (Trustee), Elizabeth Bean (Administrator), Nicky McBride (Wheelie Fantastic), John Gardiner (The Gentle Cycling Company), Al Check (Cycle Journeys).

Apologies: Jasmine Foxlee (Trustee), Bill Gilbertson (Trustee), Ross Maley (Acting Trail Manager), Nick Ross (Trail Manager), Tim Wanklyn (Trustee), Matthew Kidson (Trustee).

3. Minutes of AGM 12 October 2020

Page 3/ section 8 of the minutes should have an additional bullet point that reads: A Schwass advised the meeting that his agreement with TDC was for three years and that he had no intention to continue operating the ferry beyond three years.

Resolved: That the minutes of the AGM of 12 October 2020, with the correction noted above, be accepted as a true and correct record of the meeting.

Moved: V Watson and Seconded: R Douglas

4. Matters arising

- The Trust has applied for funding for shelters through the 2021 MGR funding round, which will be matched with local funding.
- The Trust has made improvements to the Easy Rider trail during the past 12 months and the website makes it clear that this is Grade 3 trail.
- The Trust has been improving wayfinding signage on the GTT.
- It was suggested that GPX maps or strip maps could be made for detail of each GTT section. Maps could be produced in association with OPs or TDC.

5. Trustee elections

The Trust Deed has provision for new Trustees to be brought in during the year and be approved by existing Trustees. The Trust can have up to 11 members and these Trustees are appointed for a period of 2 years from the AGM at which their appointment was recorded. Trustees can be re-elected.

Tim Kelley, Lew Metcalfe and Matthew Kidson were appointed during the year and are formally noted as Trustees at the AGM.

There was Trustee resignation from Andrew McDonald. The Chair thanked Andrew for his contribution.

Resolved: That the following Trustees are re-elected - Rob Douglas and Virginia Watson.

Moved: Lew Metcalfe and Seconded: Tim Kelly

6. Chair Report – Gillian Wratt

The Chair report was tabled.

Josh Aldrige departed the Trail Manager role in November 2020 and was replaced by Nick Ross. Due to his house being flooded in July, Nick is taking six months leave from his role and an Acting Trail Manager – Ross Maley – has been appointed for this time.

GTT Highlights:

- The completion of trail between Kohatu and Tapawera, and an opening in November 2020.
- A route from Tapawera via the Baton to Woodstock has been agreed and the contract to build a cycle bridge over the Baton has been let to Edifice. Construction is estimated to be complete by January 2022.
- Construction of a side trail from the GTT at Nelson airport to Tahunanui beach, with agreement reached with Nelson Golf Club to join the two completed sections with trail across Golf Club land.
- The GTT has the second highest cyclist usage numbers of all Great Rides. It is estimated that 267,218 trips (cycles and pedestrians) were undertaken on the GTT, and 7,490 on the Coppermine Trail, in the year to 28 February 2020.

CTT:

- The Trust has applied for funding in the 2021 MGR round to purchase rock crushing equipment that will be used to improve the trail surface.
- The Coppermine Trail has been maintained and upgraded.

7. Financial Report – Gill Wratt

A summary of the draft financial report was tabled.

The Trust is in a sound financial position, with cash reserves at 30 June 2021 of \$772,880. These reserves have been built up over time and enable an operating

buffer, with the balance of funds raised for and committed to construction costs for the completion of the GTT, trail renewal and other priority cycle projects.

8. Floor open for questions/comments

- Can the Trust re-do all signage on the GTT? G Wratt said one option – once the GTT is complete – is to put together an application to MGR fund for refreshing all signage.
- Are there plans for the Wai-iti Hoult Road section to provide for off-road trail or barriers? G Wratt explained the current situation was the only option due to landowners not being prepared to give access for the Trail. There have been some ownership changes, so it may be worth exploring off-road options again.
- How is GTT maintenance responded to? G Wratt said that OPs are welcome to identify road sections that need attention and advise the Trust of these.
- Where does the Trust sit in terms of relationship with NRDA, marketing activity and business partnerships? G Wratt explained that the Trust sees its role as providing the product and that others can undertake marketing.
- Can trail maps be produced that are more detailed and could all OPs contribute to this project? G Wratt said this was something the Trust would investigate.
- What is happening with the Mapua Ferry? Meeting attendees raised concerns that there is no guaranteed ferry operation in three years' time, and suggested a group be established to address this issue, involving OPs, community, TDC and the Trust. G Wratt said that the Trust would raise the issue with TDC and identify next steps.
- Should the Trust run more OP fora? For example a forum could be held at Tapawera (once the Baton Bridge is complete) with a focus on how to build OP business, or a cycle operators forum could be held at the end of the season.
- On behalf of the OPs, N McBride thanked the Trust for their efforts and achievements over the past 12 months and expressed appreciation for the work being done.

AGM closed at 2.15pm.