



## DRAFT MINUTES

---

### **Nelson Tasman Cycle Trails Trust Annual General Meeting**

**Date:** 10 October 2022 at 12.05pm

**Venue:** Board Room, Sports House, 142 Saxton Rd East, Stoke, Nelson 7011.

#### **1. Welcome**

The Chair welcomed everyone to the 2022 AGM.

#### **2. Present**

Gillian Wratt (Chair), Bill Gilbertson (Trustee), Michelle Byczkow (Trustee), Lew Metcalfe (Trustee), Tim Wanklyn (Trustee), Tim Kelly (Trustee), Virginia Watson (Trustee), Elizabeth Bean (Administrator), Nicky McBride (Wheelie Fantastic and Trustee), Tracee Neilson (NRDA).

Apologies: Gisela Purcell, Bernie/Chris Whitaker, Matt Kidson, Rob Douglas, Sherie Schwass, Anita Gardner.

#### **3. Minutes of AGM 11 October 2021**

*Resolved: That the minutes of the AGM of 11 October 2021 be accepted as a true and correct record of the meeting.*

*Moved: Nicky McBride and Seconded: Lew Metcalfe*

#### **4. Matters arising**

Matters that were raised are either complete or are currently being addressed by the Trust.

#### **5. Trustee elections**

The Trust Deed has provision for new Trustees to be brought in during the year and be approved by existing Trustees. The Trust can have up to 11 members and these Trustees are appointed for a period of two years from the AGM at which their appointment was recorded. Trustees can be re-elected.

Nicky McBride and Michelle Byczkow were appointed during the year and are formally noted as Trustees at the AGM.

There was Trustee resignation from Jasmine Foxlee during the year to assume the Trail Manager role.

*Moved: Virginia Watson and Seconded: Lew Metcalfe*

*That the following Trustees are re-elected – Gill Wratt, Bill Gilbertson, Tim Wanklyn.*

## **6. Chair Report – Gillian Wratt**

The Chair report was tabled.

GTT Highlights are many and include construction of the cycle bridge over the Baton River and an opening to the public in April 2022. At the other end of the trail, work has progressed to link off-road trail from the airport through the golf course to trail along Tahunanui Beach.

The user experience has been enhanced with actions in the Experience Development Plan and the work on the Waimea Inlet. The Trust is working to profile food tastes plus also broader tastes of the region.

Nick Ross resigned from this position of Trail Manager at the end of 2021, due to flood damage to his house requiring his full-time attention. Ross Maley stepped into the Acting Trail Manager role for the period October 2021 to February 2022. Jasmine Foxlee was appointed as Trail Manager in February 2022. The Trust is appreciative of the work achieved during the year.

The Trust acknowledged:

- Contract staff including Steve Johnston for maintenance activity and also for developing the relationships with contractors and E Bean for administrative services.
- The support of both Councils and also funding from MBIE.

## **7. Financial Report – Gill Wratt**

A summary of the draft financial report was tabled. The Trust is in a sound financial position, with reserves at 30 June 2022 of current assets of \$679,512 and net assets of \$827,479 at year end. These reserves have been built up over time and enable an operating buffer, with the balance of funds raised for and committed to construction costs for the completion of the GTT, trail renewal and other priority cycle trail projects.

The Trust's statement of financial performance to 30 June 2022 shows a net surplus for the year of \$20,506. This compares with \$19,216 in the revised budget and with \$100,094 for the year ending 30 June 2021. The main reason for a lower net surplus for 2022 is that less construction activity took place and covid also had an impact.

## **8. Floor open for questions/comments**

On behalf of the Trustees and OPs, N McBride acknowledged the hard work of the Chair. She noted that it is a volunteer role, which is much appreciated by the community.

The Chair acknowledged the time of Trustees.

**AGM closed at 12.25pm.**