



# MINUTES

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## **Nelson Tasman Cycle Trails Trust Annual General Meeting**

**Date: 10 October 2016**

**Venue: Sport Tasman House, Saxton Field**

**Lunch: 12.00pm Meeting: 12.30pm**

**1. Welcome and Apologies**

Gill welcomed everyone to the 2016 AGM.

**Apologies:** Roger Wigglesworth, Mike Hill, John Kerridge, Mayor Reese, Nick Smith

**2. Present**

Gillian Wratt (Chair), Hugh Briggs (Trustee), Bill Gilbertson (Trustee), Jo Leyland (Trustee), Elizabeth Bean (Trustee), Richard Lee (Trustee), Jacquie Walters (Trustee), Chris Pawson (TDC), Nigel Muir (NZCT), Chelsea Pannett (MBA), Mark Rawson (NRDA), Angela Beardsmore (NRDA), Katrina Marwick (NMIT), Stuart Hughes (Construction), Marika Kingan (NTCTT)

**3. Minutes of AGM 12 October 2015**

Minutes of the AGM of 12 October 2015 were accepted.

**Moved:** Hugh Briggs

**Seconded:** Jo Leyland

**4. Trustee elections**

The Trust Deed stipulates that new trustees can be brought in during the year and be approved by the existing Trustees.

Jacquie Walters and Richard Lee have been appointed as Trustees during 2016.

Hugh Briggs is standing down and the Trust records their appreciation to Hugh, especially for his work on community signage.

4 Trustees are standing for re-election:

John Kerridge

Nominated by Gillian Wratt

Seconded by Hugh Briggs

Bill Gilbertson

Nominated by Hugh Briggs

Seconded by Nigel Muir

Jo Leyland

Nominated by Elizabeth Bean

Seconded by Hugh Briggs

Gillian Wratt (Chair)

Nominated by Elizabeth Bean

Seconded by Bill Gilbertson

Carried.

**5. Chair Report – Gillian Wratt**

The Chair report was tabled. .

The Chair thanked Stuart and Bill and the construction team for all the work they have done, especially on the Spooners Tunnel section. Also a thank you to Mike van Enter, Gary Clark, Chris Pawson and the TDC engineering team for their support.

Welcome to Chris Pawson who is the new person in TDC Engineering team for TGTT.

General marketing of GTT was done by Nelson Tasman Tourism (now NRDA). The Trust appreciates the work that is being done to profile cycling in the region and the two Great Rides.

The Trust also thanks the Rata Foundation, Nelson Forests, Ewing Poultry, Rotary and Lotteries Grant for funding and in-kind support for work being carried out.

The Trust won the Tasman Community Award in the 2016 Trust Power Community Awards.

Over 200,000 people recorded by the GTT trail counters. The Trust acknowledges Katrina Marwick's work on doing survey on the trail in January each year.

Thanks to Marika for administrator of the Trust and Chelsea Pannett from Milnes Beatson for providing the Trust with financial support.

Hugh Briggs thanked Gill for the great work she does as Chair of the Trust.

Nigel Muir from NZCT noted their appreciation and acknowledged the good work the Trust has been doing. The Trust in turn thanked Nigel for the time he puts into NZCT Board.

Trust gave thanks to Stuart for his significant contribution as one of original Trustees and project manager for construction of the Trail. Stuart is stepping down at the end of November 2016. Stuart gave a brief outline of some of the key aspects of the construction project.

**6. Financial Report – Chelsea Pannett**

A summarised version of the 2015/2016 accounts prepared by Milnes Beatson was tabled.

Direct costs and net surplus are both less than last year.

Major asset is cash and reserves. \$281k has been committed to construction, leaving balance of \$150k, to cover Trust operating costs and contributions to maintenance and construction.

The Trust acknowledged John Murphy and Associates who provide discounted auditing services.

**7. TGTT Construction Project Status Report – Bill Gilbertson**

Completion of trail to Belgrove through Spooners tunnel to the other side. Other work at this stage is Wai-iti Domain to Ewings Poultry farm, partially being prepared and now finishing off with surfacing. Expect to be completed by Christmas 2016.

**9. Floor open for questions**

Mark Rawson commented on the need for key messages and “hero products” in relation to marketing cycling as part of the region’s destination marketing.

Katrina Marwick questioned what the cause was for the Spooners Tunnel closure. A widening crack has been detected at the tunnels northern portal and work is being undertaken to provide additional structural support. The exact cause of this is not clear.

**AGM declared closed at 1.30pm.**